

***Jefferson County Land & Water Conservation Committee Agenda***  
***"Working Together to Protect & Enhance the Environment"***

***Jefferson County Courthouse***  
***311 S Center Ave, Rm 112***  
***Jefferson, WI 53549-1701***

***Wednesday, November 20, 2019 @ 8:30 am***

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the November Agenda
5. Approval of the October 16, 2019 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) November 2019 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on Proposed Badger State Solar Facility
11. Discussion on County Farm Tile System and Repair
12. Discussion on 2020 Land & Water Conservation Board Elections
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (September)
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Discussion on Items for the Next Agenda
18. Next Scheduled Meeting:
  - December 18, 2019 @ 8:30 am in Room 112
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

# **Land & Water Conservation Committee Minutes**

## **October 16, 2019**

### **1. Call to Order:**

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee members Matt Foelker (Chairperson), Walt Christensen (Vice-Chairperson), Ed Morse (Secretary), Dan Herbst (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Member) were present. Also in attendance were Patricia Cicero, Interim Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Gerry Kokkonen, LWCD; J. Blair Ward, County Corporation Counsel; Jim Schroeder, County Board Chairman; Cody Calkins, Natural Resource Conservation Service (NRCS); and Dave Terrall, Wildlife Damage. Mike Kelly (UWEX Member) was absent.

- Others in Attendance: Carl Glassford, Anita Martin, Janet Foust

### **2. Roll Call (Establish a Quorum):**

A quorum was established.

### **3. Certification of Compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

### **4. Review of the October Agenda:**

The October agenda was reviewed by the committee members. No changes were proposed.

### **5. Approval of the September 18, 2019 Meeting Minutes:**

Anfang made a motion to approve the September 18, 2019 meeting minutes as written, Herbst seconded. Motion passed 6/0.

### **6. Public Comment:**

Foust gave public comment on item #12. Martin gave public comment on item #12.

### **7. Communications:**

- Department of Agriculture, Trade & Consumer Protection October 2019 Report.

### **8. Discussion and Possible Action on 2019 Crop Prices and 2020 Budget for the Wildlife Damage Abatement and Claims Program - Dave Terrall:**

Terrall discussed the 2020 County Budget/Financial Plan. Christensen made a motion to approve the budget, Anfang seconded. Motion passed 6/0. Terrall discussed the 2019 Crop Price Proposal. Anfang made a motion to accept the crop prices as listed, amend the hay - alfalfa - grass to \$250/ton, and amend the 90% harvested crops to no later than December 31, 2019, Burlingham seconded. Motion passed 6/0.

### **9. Natural Resources Conservation Service (NRCS) Report:**

NRCS is waiting for the Farm Bill to pass and the rules to be published before any programs will be available for sign up.

**10. Discussion on Departmental Updates:**

Cicero started the process to transfer unused nutrient management (SEG) cost share dollars to Columbia County. LWDC will host Conservation Reserve Enhancement Program (CREP) training with DATCP. The 2019/2020 Annual Tree Sale is underway.

**11. Discussion on the Badger State Solar Proposed Solar Facility:**

Ward gave an overview of the process the County is going through with Badger State Solar. Ben Wehmeier, County Administrator is presenting the Joint Development Agreement the County is working on with Badger State Solar to the County Board on 10/22/19. The agreement will then go to the Executive Committee on 10/30/19. The Public Service Commission is hosting a public hearing on the project on 11/6/19.

**12. Discussion on Land & Water Resource Management Plan (LWRMP) Update:**

Cicero presented a summary of the process to update the LWRMP.

**13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):**

There were no notices.

**14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:**

There were no cancellations.

**15. Review of the Monthly Financial Report (August):**

The most recent statement of revenues and expenditures was distributed.

**16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE)**

**Applications & Baseline Documentation:**

Kokkonen submitted an easement application to NRCS in April 2019. The application was not awarded funding by the NRCS due to a covenant restricting land use and thereby perceived as being less valuable. Burlingham suggested Kokkonen discuss a donated easement with the applicant. 4 easements were awarded financial assistance by the NRCS State office for 2019; 2 in the town of Dunn - Dane County, 2 in Rock County.

**17. Discussion on Items for the Next Agenda:**

Possible agenda items include: Proposed Badger State Solar Facility.

**18. Next Scheduled Meeting:**

- November 20, 2019 @ 8:30 am in Room 112

**19. Adjournment:**

Anfang made a motion to adjourn at 9:45 am, Christensen seconded. Motion passed 6/0.

*Kim Liakopoulos*  
*Administrative Specialist I ~ LWCD*



## **DATCP REPORT**

### **Bureau of Land and Water Resources**

### **November 2019**

---

#### **Livestock Facility Siting**

- The final draft rule for ATCP 51 will be brought to the ATCP Board for approval on November 7. If approved, the proposed rule then goes to the Governor and Legislature for approval. The final draft rule can be found along with the board's meeting agenda, [here](#)<sup>1</sup>.

#### **Producer-led watershed program**

- \$750,000 in producer-led watershed grants have been awarded for 2020. Grant recipients have been notified, and a complete list of awardees will be released by the department soon.

#### **Soil and Water Resources Management Grants**

- The deadline to transfer SWRM bond and SEG funds between counties is December 1, 2019.
- Effective October 14, 2019, DATCP and DNR signed the 2020 joint final allocation plan, a copy of which can be found [here](#)<sup>2</sup>.

#### **Conservation Reserve Enhancement Program (CREP)**

- Complete CREP agreements submitted to DATCP prior to Friday, November 8th, 2019 should make it through processing for State payments before the end of the calendar year. Agreements submitted to DATCP after that date may be processed and paid after January 1, 2020. If a landowner wants to claim their State incentive payment on their 2019 taxes it will need to be paid prior to December 31, 2019.
- Be sure to submit to DATCP the "County CREP Annual Report" with your costs from 10/1/2018 to 9/30/2019. Counties are asked to report their CREP administrative costs annually. County contributions to administer CREP count toward Wisconsin's overall match requirements for federal CREP funds. The reporting form can be found on the CREP - "For Counties" website. Completed County Annual Reports can be sent as a pdf via email to Brian Loeffelholz (Brian.Loeffelholz@wisconsin.gov).
- Enrollment dates for 2020 have not yet been established as the department is waiting on Farm Bill rules from FSA. We are hopeful enrollment will open much sooner than it did in 2019 (April) so it is available to producers as they plan their 2020 crops.

#### **Land and Water Conservation Board**

- The December 3<sup>rd</sup> LWCB meeting has a full agenda. The following counties will present LWRM plan revisions for approval Marquette, Portage, Rock, Bayfield, and Polk.

#### **Farmland Preservation Program**

- Welcome to Wednesday Jordan, the new Farmland Preservation Program Manager. She will be working on the farmland preservation program, including agricultural enterprise areas. Wednesday can be reached at 608-224-4611 or [Wednesday.jordan@wisconsin.gov](mailto:Wednesday.jordan@wisconsin.gov)
- Farmland Preservation Plan map amendments were approved for Dane and Grant Counties.
- Farmland Preservation Zoning ordinances were approved for the Towns of Haney and Utica in Crawford County.

---

<sup>1</sup> [https://datcp.wi.gov/Pages/About\\_Us/ATCPBoardMaterials.aspx](https://datcp.wi.gov/Pages/About_Us/ATCPBoardMaterials.aspx)

<sup>2</sup> <https://datcp.wi.gov/Documents/SWRM2020FinalAllocationPlanSigned.pdf>

### **Drainage Districts**

- Portage County Drainage Board held a public hearing (October 15<sup>th</sup>) regarding the controversial installation of trout habitat structures in the Isherwood lateral. Dane County Drainage Board held an informational meeting (October 17<sup>th</sup>) to reactivate a dormant district that was last active in 1958. Racine County Drainage Board is holding a public hearing (October 23<sup>rd</sup>) regarding the annexation of lands in the Eagle Creek drainage basin. Jefferson County is holding a public hearing (October 30<sup>th</sup>) to reinstate a suspended district.

### **Agricultural Impact Statement (AIS) Program**

- DATCP is reviewing a new 12-mile natural gas line proposed by Wisconsin Power and Light Company. The gas line would be located west and south of the city of Tomah in Monroe County. DATCP will be reaching out to potentially impacted landowners and writing an AIS for this project.

### **Staff Chart**

- A staff chart, updated as of November 1, 2019, is attached to this report. We will provide an updated chart as additional changes are made. The chart provides a quick overview of the main responsibilities of Bureau of Land and Water Resource Management staff and phone numbers.

# Bureau of Land and Water Resources

Wisconsin Department of Agriculture, Trade and Consumer Protection  
Agricultural Resource Management – Bureau of Land & Water Resources

Lacey L. Cochart , Director  
608-224-4603

Marilyn M. Weiss  
Agricultural Impact  
Statements  
608-224-4650

Alice L. Halpin  
Agricultural Impact  
Statements  
608-224-4646

Rachel E. Rushmann  
Producer Led Watershed  
Grants  
608-224-4622

Coreen R. Fallat  
Agency Liaison  
608-224-4625

Matthew C. Woodrow, Chief  
Conservation Engineering Section  
920-427-8505

Jennifer Heaton-Amrhein, Chief  
Land Resource Management Section  
608-224-4634

Bart Chapman, Supervisor  
Conservation Engineering Unit  
State Drainage Engineer  
608-224-4608

Travis W. Buckley  
Agricultural Eng.  
920-843-3598

Peter M. Wurzer  
Env. Spec.  
715-577-7688

Drew D. Zelle  
Env. Spec.  
920-858-1517

Patrick J. Schultz  
Agricultural Eng.  
715-577-0499

Stacy D. Dehne  
Agricultural Eng.  
715-492-5303

Cody Overgard  
Env. Spec.  
715 533-0161

Weiping Wu  
Agricultural Eng.  
920-296-5593

Ryan J. Glassmaker  
Env. Spec.  
608-301-6413

Kelli R. Neitzel  
Env. Spec.  
608-647-6931

David S. Russell  
Agricultural Eng.  
608-575-6523

Sue M. Porter  
Nutrient Management; FP  
Cross-Compliance ; SNAP  
Plus  
608-224-4605

Ryan Erisman  
Nutrient Management;  
NMFE; Runoff Risk Advisory  
608-224-4604

Vacant

Katy Smith, Supervisor  
Planning & Ordinance Unit  
608-224-4621  
(FP, Livestock Siting, LWRM)

Lisa K. Trumble  
LWRM plans; LWCB;  
Ordinances  
608-224-4617

Christopher R. Clayton  
Livestock Facility Siting LFS  
Review Board & LWCB  
608-224-4630

Wednesday Jordan  
FP planning & Zoning;  
AEAs; FP Agreements  
608-224-4611

Vacant

Brian C. Loeffelholz  
CREP  
608-224-4632

Kim O. Carlson  
SWRM grants  
608-224-4610

Susan S. Mockert  
SWRM Grants, CREP  
and Producer led  
608-224-4648

Melissa M. Gilmore  
CREP  
608-224-4633

10/21/2019  
10:47:38

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 1  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund			APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<hr/>									
12401 Land Conservation									
<hr/>									
12401	411100	General Property Taxes	-366,038	0	-366,038	-274,528.53	.00	-91,509.47	75.0%
12401	421001	State Aid	-183,500	0	-183,500	-173,385.00	.00	-10,115.00	94.5%
12401	432099	Other Permits	-250	0	-250	.00	.00	-250.00	.0%
12401	451010	Sale Of Maps & Plat Books	-250	0	-250	-45.00	.00	-205.00	18.0%
12401	451020	Other Fees	-100	0	-100	-12.50	.00	-87.50	12.5%
12401	451421	Crep Cancellation Fee	-100	0	-100	-101.71	.00	1.71	101.7%
12401	458001	Tree Sales	-10,000	0	-10,000	-2,520.00	.00	-7,480.00	25.2%
12401	458005	Ag & Hortic Supply Revenue	-250	0	-250	-90.00	.00	-160.00	36.0%
12401	458009	Livestock Siting App Review F	-1,500	0	-1,500	-1,250.00	.00	-250.00	83.3%
12401	458013	Farmland Cert Fee	-22,500	0	-22,500	-16,805.00	.00	-5,695.00	74.7%
12401	511110	Salary-Permanent Regular	99,040	0	99,040	93,409.37	.00	5,630.63	94.3%
12401	511210	Wages-Regular	310,512	0	310,512	199,383.72	.00	111,128.28	64.2%
12401	511220	Wages-Overtime	0	0	0	12.47	.00	-12.47	.0%
12401	511330	Wages-Longevity Pay	1,234	0	1,234	156.38	.00	1,077.62	12.7%
12401	512141	Social Security	31,425	0	31,425	21,783.39	.00	9,641.61	69.3%
12401	512142	Retirement (Employer)	26,906	0	26,906	17,079.56	.00	9,826.44	63.5%
12401	512144	Health Insurance	53,816	0	53,816	35,468.08	.00	18,347.92	65.9%
12401	512145	Life Insurance	132	0	132	55.60	.00	76.40	42.1%
12401	512146	Workers Compensation	0	0	0	783.88	.00	-783.88	.0%
12401	512150	FSA Contribution	9,000	0	9,000	.00	.00	9,000.00	.0%
12401	512151	HSA Contribution	0	0	0	8,000.00	.00	-8,000.00	.0%
12401	512173	Dental Insurance	5,904	0	5,904	3,221.13	.00	2,682.87	54.6%
12401	531301	Office Equipment	750	0	750	.00	.00	750.00	.0%
12401	531303	Computer Equipmt & Software	0	0	0	9.87	.00	-9.87	.0%
12401	531311	Postage & Box Rent	1,500	0	1,500	485.39	.00	1,014.61	32.4%
12401	531312	Office Supplies	1,200	0	1,200	110.94	.00	1,089.06	9.2%
12401	531313	Printing & Duplicating	750	0	750	105.98	.00	644.02	14.1%
12401	531314	Small Items Of Equipment	1,750	0	1,750	.00	.00	1,750.00	.0%
12401	531321	Publication Of Legal Notice	50	0	50	.00	.00	50.00	.0%
12401	531324	Membership Dues	2,000	0	2,000	1,796.00	.00	204.00	89.8%
12401	531341	Agricultural & Hortic Suppli	6,000	0	6,000	3,208.16	.00	2,791.84	53.5%
12401	531348	Educational Supplies	150	0	150	.00	.00	150.00	.0%
12401	531351	Gas/Diesel	1,200	0	1,200	1,136.54	.00	63.46	94.7%
12401	532325	Registration	1,000	0	1,000	726.00	.00	274.00	72.6%
12401	532332	Mileage	200	0	200	.00	.00	200.00	.0%
12401	532335	Meals	200	0	200	152.72	.00	47.28	76.4%
12401	532336	Lodging	600	0	600	387.98	.00	212.02	64.7%
12401	533225	Telephone & Fax	500	0	500	113.87	.00	386.13	22.8%

10/21/2019  
10:47:38

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 2  
glflxrpt

FROM 2019 01 TO 2019 09

ACCOUNTS FOR:  
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12401 533236 Wireless Internet	1,850	0	1,850	674.45	.00	1,175.55	36.5%
12401 535242 Maintain Machinery & Equip	1,000	0	1,000	429.83	.00	570.17	43.0%
12401 535259 Tree Planter Service	100	0	100	354.00	.00	-254.00	354.0%
12401 571004 IP Telephony Allocation	661	0	661	495.72	.00	165.28	75.0%
12401 571005 Duplicating Allocation	221	0	221	165.78	.00	55.22	75.0%
12401 571009 MIS PC Group Allocation	17,042	0	17,042	12,781.53	.00	4,260.47	75.0%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,519	0	4,519	3,389.22	.00	1,129.78	75.0%
12401 591519 Other Insurance	3,276	0	3,276	2,764.71	.00	511.29	84.4%
12402 Wildlife Crop Damage							
12402 421001 State Aid	-20,000	0	-20,000	-9,917.62	.00	-10,082.38	49.6%
12402 529299 Purchase Care & Services	20,000	0	20,000	9,917.62	.00	10,082.38	49.6%
12403 Nutrient Management							
12403 458012 Public Land Consrv Fees	-250	0	-250	-40.00	.00	-210.00	16.0%
12403 535349 Other Supplies	250	0	250	20.52	.00	229.48	8.2%
12404 Local Cost Share Program							
12404 421001 State Aid	-3,300	0	-3,300	.00	.00	-3,300.00	.0%
12404 521219 Other Professional Serv	3,000	0	3,000	.00	.00	3,000.00	.0%
12404 529299 Puchase Care & Services	300	0	300	.00	.00	300.00	.0%
12405 DATCP Cost Share							
12405 421003 State Aid GPR	-14,000	0	-14,000	.00	.00	-14,000.00	.0%
12405 421004 State Aid Bonded	-35,000	0	-35,000	-18,281.10	.00	-16,718.90	52.2%
12405 593701 Cost Share Payment	49,000	0	49,000	18,281.10	.00	30,718.90	37.3%
12406 Non-Metallic Mining							
12406 411100 General Property Taxes	10,995	0	10,995	8,246.25	.00	2,748.75	75.0%
12406 432005 Non-Metallic Annual Fee	-9,445	0	-9,445	.00	.00	-9,445.00	.0%
12406 474175 Highway Billed	-2,035	0	-2,035	.00	.00	-2,035.00	.0%
12406 531311 Postage & Box Rent	60	0	60	34.39	.00	25.61	57.3%

10/21/2019  
10:47:38

**Jefferson County**  
**FLEXIBLE PERIOD REPORT**
**PAGE 3**  
**glflxrpt**
**FROM 2019 01 TO 2019 09**
**ACCOUNTS FOR:**  
**100 General Fund**

	<b>ORIGINAL APPROP</b>	<b>TRANFRS/ ADJSTMTS</b>	<b>REVISED BUDGET</b>	<b>ACTUALS</b>	<b>ENCUMBRANCES</b>	<b>AVAILABLE BUDGET</b>	<b>PCT USED</b>
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 532325 Registration	150	0	150	.00	.00	150.00	.0%
12406 532332 Mileage	50	0	50	.00	.00	50.00	.0%
12406 532335 Meals	50	0	50	.00	.00	50.00	.0%
12406 532336 Lodging	100	0	100	164.00	.00	-64.00	164.0%
<hr/>							
12407 Farmland Easement							
<hr/>							
12407 481001 Interest & Dividends	-400	0	-400	-3,155.25	.00	2,755.25	788.8%
12407 531311 Postage & Box Rent	15	0	15	6.68	.00	8.32	44.5%
12407 531312 Office Supplies	300	0	300	125.00	.00	175.00	41.7%
12407 531313 Printing & Duplicating	18	0	18	.00	.00	18.00	.0%
12407 594960 Capital Reserve	125,201	32,329	157,530	.00	.00	157,530.20	.0%
12407 699800 Resv Applied Capital	-125,134	-32,329	-157,463	.00	.00	-157,463.20	.0%
<hr/>							
12408 County Farm							
<hr/>							
12408 411100 General Property Taxes	104,188	0	104,188	78,140.97	.00	26,047.03	75.0%
12408 482003 County Farm Land Rent	-105,688	0	-105,688	-50,213.25	.00	-55,474.75	47.5%
12408 529170 Grounds Keeping Charges	785	0	785	875.51	.00	-90.51	111.5%
12408 535249 Sundry Repair	715	1,000	1,715	4,343.10	.00	-2,628.10	253.2%
12408 699999 Budgetary Fund Balance	0	-1,000	-1,000	.00	.00	-1,000.00	.0%

10/21/2019  
 10:47:38

Jefferson County  
 FLEXIBLE PERIOD REPORT

PAGE 4  
 glflxrpt

FROM 2019 01 TO 2019 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
--	--------------------	----------------------	-------------------	---------	--------------	---------------------	-------------

GRAND TOTAL	0	0	0	-21,547.55	.00	21,547.55	.0%
-------------	---	---	---	------------	-----	-----------	-----

10/21/2019  
 10:47:38

Jefferson County  
 FLEXIBLE PERIOD REPORT

PAGE 5  
 glflxrpt

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	N	Y
Sequence 2	9	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.  
 Print Full or Short description: F  
 Print full GL account: N  
 Sort by full GL account: N  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N

From Yr/Per: 2019/ 1  
 To Yr/Per: 2019/ 9  
 Budget Year: 2019  
 Print totals only: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Amounts/totals exceed 999 million dollars: N  
 Roll projects to object: N  
 Print journal detail: N  
 From Yr/Per: 2019/ 1  
 To Yr/Per: 2019/ 1  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Multiyear view: D